

THE CORPORATION OF THE TOWN OF SMOOTH ROCK FALLS
 2023 Budget - Capital Plan and Other Operating Expenses (Not in Base Draft Budget)
 Final - OPEN SESSION

Legend
Federal Gas Tax funds recommended to be used
Modernization funds recommended to be used

Department	Capital List and Operating Expenses	Estimated or Quoted	Overview	Quote or Estimated Amount	2023 Cost	2023 Funding (Prov/Fed)	2023 Estimated Town Cost
CAPITAL WORK AND EQUIPMENT							
ARENA	Critical arena mechanical upgrades and structural engineering review	Estimated	Item from 2022 budget. Northern Ontario Heritage Fund Corporation (NOHFC) Community Enhancement Program - Rural Enhancement Funding Stream. Application included the following items: 1) Cold floor header arena and curling - \$103,500 2) 1 dehumidier - \$63,250 3) 1 high efficiency boiler - \$73,025 4) 1 arena ice tube heater - \$28,750. Total of \$268,525. Funding approved is 75% of eligible cost of \$268,525 = \$201,394, with town portion being \$67,131. Update on project: Lowest tender came in at \$53,753 lower than estimated project cost. A second boiler at \$49,939 was added to the project, which approval was received from NOHFC. To date the 2 boilers and tube heater on west side of stands have been completed. The remaining work will be completed after the season.	\$268,525	\$162,000	\$121,500	\$40,500
ARENA	Critical structural repairs, roof drainage issues, 2 tube heaters and LED lighting for curling ice pads area.	Estimated	Structural inspection revealed significant critical deficiencies affecting the entire east side wall, ceiling and structural deterioration, prohibiting the use of the most easterly side of the arena. Requires east wall to be lifted, new sill/footing for wall, structural reinforcement, roof (flat roof above golf course), additional water diversion to minimize moisture infiltration and prevent further deterioration. Project cost estimates: 1) Critical structural repairs: \$300,000 + \$20,000 for engineering/design 2) Roof drainage issue and vent modifications: \$100,000 3) 2 tube heaters: \$50,000 4) Curling ice pads area LED lighting upgrade: \$11,200. Total project estimate is \$481,200 + 15% contingency. Funding applications to be submitted to NOHFC under the Community Enhancement Program (75%, maximum \$500,000). Update: Added 15% contingency to the estimates (15% is NOHFC max that can be added).	\$553,380	\$553,380	\$415,035	\$138,345

	ARENA	Replacement of flooring tiles (entrance/lobby/golf club area /curling club hall), replacement rubber flooring (hallway/changerooms/entrance to ice pad)	Reviewing estimate received	<p>Project was recommend but not high priority. Due to cost of major structural repairs at the arena plus possible limited NOHFC funds and the number of projects already planned for 2023, it is recommended to move this project for review in the near future. Admin currently reviewing costing. Update: Estimate received on Jan 30th 1) Vinyl flooring = \$183,656 2) Rubber flooring = \$244,208. Total project cost = \$427,864. Direction received during 1st draft meeting: Due to the more critical capital project at the arena and budget constraints, the project has been moved to 2024 budget for review and consideration.</p>	\$427,864	\$0	\$0	\$0
	COMMUNITY CENTRE	SRF Community Centre enhancements	Tender	<p>Item from 2022 budget. NOHFC: Community Enhancement Program - Rural Enhancement Funding Stream. Application included the following items: 1) Roof system replacement (completed summer 2021) - \$187,135 2) Bathroom facility renovation - \$158,994 including contingency and engineering 3) Replacement of 2 HVAC units - \$46,845 including contingency. Total = \$392,975. Funding approved is 75% of eligible cost of \$392,975 = \$294,731, with town portion being \$98,244. Update: Washroom upgrades included in the bundled tender completed by JL Richards that closed in Dec 2022. Lowest bid was \$21,366 over funding approval amount. Tender for the HVACS to be completed winter 2023 by PWC. Current reserve allocation for the Community Centre includes \$50,000 for washrooms, \$20,000 for HVAC and \$177,000 for roof = \$247,000. During the Regular Council Meeting of Jan 23, 2023, Council provided direction to utilize unused reserves to cover the project shortfall for the washrooms renovations.</p>	\$417,635	\$227,206	\$151,910	\$75,296

ECONOMIC DEVELOPMENT	Near North Industrial Park - Development	Estimated	<p>Item from 2022 Budget. Approved funding estimated at 90% of total project cost (NOHFC \$1,365,767 or 42.36%. Fednor \$1,523,473 or 48%). \$420,000 + additional \$50,000 of reserves allocated for the industrial park project as part of the 2020 budget exercise. Project tendered early 2022 and came over budget. Only 1 tender was received. Admin and JLR worked on a reduce scope of work option and plan was to re-tender early 2023. Revised phase 2 Sep 2022 OPCC provided by JL Richards estimated at \$3,114,845 (with the removal of asphalt, fencing and other items) is approx. \$1M over funding eligible cost remaining. Eligible cost remaining with NOHFC is \$2,185,392 and Fednor \$2,270,559. JLR provided 2 options to consider for a revised phase 2 approach. Update: During the 3rd draft meeting Council provided direction to proceed with tendering with the revised option B (installation of watermain and removal of pond block 1)</p>	\$2,373,362	\$2,373,362	\$1,998,238	\$375,124
ECONOMIC DEVELOPMENT	Senior housing 8 unit construction	Estimated	<p>History of project: Senior housing 8 units plus civil lot work: 2021 tender higher than estimates (ranged from \$3,845,000-\$4,175,000 on estimates of \$2,846,040). 2021 revised estimate from JLR based on market rate is \$3,845,000 for 8 units (911 sq ft living/275 sq ft garage - total of 1,186 sq ft). In the spring of 2022, the project was re-tendered based on pre-fab buildings. Only 1 bid was received totalling \$3,796,000 not including any civil work. It was recommended by JLR not to proceed. Breakdown of project: 1) Construction and site civil works - \$3,845,000 2) Design engineering and project management - \$259,400. Grand total project of \$4,104,400. Update: During the Special Meeting of Jan 30, 2023, Council passed a resolution directing administration to assign the senior housing project to Action Group Inc. for consulting services to assist in the preparation of the application to CMHC under the Rapid Housing Initiative program. The cost for the consulting services is \$37,170 plus HST. Admin currently working with the group on the application which is due March 15th. The program offers a forgettable loan for 100% of the project.</p>	\$37,824	\$37,824	\$0	\$37,824

	ECONOMIC DEVELOPMENT	Development of 10 lots on 8th Crescent (Waterfront Plan - Activation Phase 1)	Estimated	As per town's Waterfront Master Plan adopted on Oct 3, 2022. The activation phase 1 (1 to 5 years) identifies the following 1) 8th Crescent residential lots (10 lots) 2) New town civic centre 3) Gateway resting area 4) Marina/boat launch and hospitality use. Recommendation: Start with the residential lots on 8th Crescent in preparation of the Canada Nickel regional economic impact. Estimate provided by town engineer and planners. Construction (sewer connections) and engineering \$189,895 + planning \$1,500 and surveying \$21,000 = total of \$212,395 . Each lot will be approx. 65 feet x 115 feet. Update: During the 2nd draft meeting, Council provided direction to proceed with the planning and surveying for 2023 and to look for funding opportunities to complete the sewer connections in 2024. In addition, at the 1st draft meeting Council provided direction that the site remediation would be the responsibility of the purchaser.	\$22,500	\$22,500	\$0	\$22,500
	FIRE HALL	Fire Hall expansion	Estimated	Item from 2022 budget. Investing in Canada Infrastructure Program (ICIP) - COVID Stream. The project which was tendered early 2022 came over budget and project was cancelled (lowest \$440k to \$711k). A revised OPPC was done in Sep 2022 in the amount of \$293,958 plus \$15,000 for floor drainage = \$308,958. The project was re-tendered in Nov 2022 as part of the bundled tender. The lowest bid came in at \$264,000 over budget estimate (bid amount was \$573,180 including town HST portion). A new funding application was submitted to NOHFC in Nov 2022 with a possibility of 75% funding of the total project cost. If NOHFC funding is received, the ICIP funding of \$100,000 will be cancelled as the ICIP funding does not allow stacking funding. Direction received during 1st draft meeting: Due to the more critical capital project at the arena and budget constraints, the project has been cancelled.	\$573,180	\$0	\$0	\$0
	FLEET	Enclosed utility trailer and equipment for water distribution and sewer emergencies	Estimated	Item from 2022 budget. Trailer to be used as mobile supply inventory and contain tools & equipment (will house all pumps, tools and components) in central location necessary for emergency repairs such as watermain breaks, sanitary sewer blockages, and catch basin repairs. Create an efficient and uninterrupted workflow by eliminating the need to return to the PW garage to pick up supplies required. Update: Direction received at the 3rd budget meeting to remove the item. To bring back to Council if a good used unit is found.	\$14,000	\$0	\$0	\$0

FLEET	Zero turn lawn mower for parks and cemetery	Estimated	<p>Item from 2022 budget. Current unit is over 5 years old and with the vast amount of town land, green spaces, parks and cemetery maintenance throughout the entire municipality, an additional unit will make the department more efficient.</p> <p>Update: Direction received at the 3rd draft budget meeting to remove the item.</p>	\$20,000	\$0	\$0	\$0
FLEET	Backhoe replacement	Estimated	<p>The TSRF Backhoe has been decommissioned since early winter 2022 due to unavailability of parts to repair the 1986 JD Backhoe.</p> <p>In the interim, the Public Works Department is handling sidewalk and hydrant clearing, snow management, digs etc. by renting a backhoe or additional loader from third parties when necessary.</p> <p>An analysis of the acquisition of a replacement unit to meet all the needs for Public Works has been completed. Update: During the Regular Council Meeting of Feb 6th, 2023, Council provided direction to proceed on issuing a request for proposal for a new unit. Current estimate with required accessories is \$240,000 plus HST (amount includes government rebate of \$33,400 for a new unit). Administration is recommending a 15 year loan to match life expectancy of unit and to lower the overall total debt annual repayments for the town. Note - The used unit will be brought to a future meeting to declare as surplus to put out for bids (anticipating approx. \$10,000). Update: Current rate for 15 year term with IO is 4.41% (as of Mar 7, 2023). Changed annual debt repayment from \$22,015 to \$22,429.</p>	\$244,224	\$244,224	\$0	\$22,429

	PARKS	SRF Softball field and tennis/pickel ball court upgrades	Estimated	<p>Ontario Trillium Foundation (OTF): Capital Stream. Application submitted on July 21, 2022. Funding is maximum \$150,000 with town portion being \$50,000. The project is for critical field upgrades including new chain link fencing, new chain link fency canopy, bleachers, benches, dug out, and field excavated with the addition of top soil and sod. In November 2022, received confirmation that our funding application was unsuccessful. Admins reviewed NOHFC funding options. Due to cost of major structural repairs at the arena plus possible limited NOHFC funds and the number of projects already planned for 2023, it is recommended to move this project for review in the near future. Admin currently reviewing costing. Update: Estimates received on Jan 30th 1) Pickelball court upgrades = \$257,664 2) Softball field upgrades = \$200,000 (previously estimated summer 2022). Total project cost = \$457,664. Direction received during 1st draft meeting: Due to the more critical capital project at the arena and budget constraints, the project has been moved to 2024 budget for review and consideration.</p>	\$457,664	\$0	\$0	\$0
	POOL	SRF Public Pool - Covid reconfiguration and other - Project A	Tender	<p>Item from 2022 budget. OTF: Covid-19 Resilient Communities Fund. Project involves a reconfiguration of the pool building to meet COVID-19 requirements and additional sanitizing equipment and surveillance for outdoor parks/pool area. The work will involve and additional communal washroom, improve flooring and shower. Total project approved funding is \$150,000 at 100% recovery. To date, the hand sanitizing stations and surveillance system have been completed at a cost of \$7,050. The project which was tendered early 2022 came over budget and project was cancelled. The project was re-tendered in Nov 2022 as part of the bundled tender. The lowest bid came in at \$93,353 over budget. The revised total project cost is now \$243,353 versus the application amount of \$150,000. During the Regular Council Meeting of Jan 23, 2023, direction was receive by Council to utilize Federal Gas Tax to cover cost overrun of \$93,353</p>	\$243,353	\$243,353	\$243,353	\$0

POOL	SRF Public Pool enhancements - Project B (changeroom renovations)	Tender	<p>Item from 2022 budget. NOHFC: Community Enhancement Program - Rural Enhancement Funding Stream. The project includes: 1) Upgrades to the current two washrooms, changerooms = \$108,725 2) Pool liner = \$106,974 (completed 2021). Total = \$215,884. Funding approved is 90% of eligible cost of \$215,884 = \$194,296, with town portion being \$21,588. The project which was tendered early 2022 came over budget and project was cancelled. The project was re-tendered in Nov 2022 as part of the bundled tender. the lowest bid came in at \$24,811 under budget. The revised total project cost is now \$191,074 versus the application amount of \$215,884. During the Regular Council Meeting of Jan 23, 2023, direction was receive by Council to proceed with the project.</p>	\$191,074	\$84,094	\$75,685	\$8,409
PUBLIC WORKS	Public works yard sand dome for winter sand	Estimated	Provide coverage from elements and prevents degradation of salt concentration in winter sand; prevents accumulation of snow & ice and will mitigate the pile from freezing. Admin to further review options and pricing.	\$30,000	\$30,000	\$0	\$30,000
ROADS	Main Street/Dupont Street/Kelly Road resurfacing	Estimated	<p>Item from 2022. Investing in Canada Infrastructure Program (ICIP): Rural & Northern Stream. Application made for \$5,510,303 which the town received \$4,666,500 at 93.33%. During the 2021 budget process, the following were added to the initial project: 1) Other ineligible infrastructure cost - \$645,545 2) 300mm watermain - \$1,867,849. Total project cost was estimated at \$8,024,697. Best value tender came in at \$5,434,271 which includes all of the above, resulting in \$1,378,826 remaining from ICIP funding which was applied to additional work on Main St and Catherine St. Total project is estimated at \$7,500,000 for discussion purposes. Remaining balance of \$2,861,258 - Infrastructure Ontario loan: Term 30 years at 2.81% (rate as at Sep 27, 2021) repayments of \$141,788 per year. NORDS funding totalling \$383,986 (over 5 years, \$76,797.20 per year), is applied to the watermain line extension and connectivity to the highway commercial development project. 25% of construction was completed in 2022 with 75% left for 2023. The debt charges for the project are included in the base operating budget.</p>	\$7,500,000	\$5,625,000	\$3,499,875	\$0

ROADS	Connecting Link - Ross Road to Highway 11 resurfacing	Estimated	The project consists of the resurfacing of the existing roadway and drainage improvements including culvert repair/relining/replacement, where necessary. Application for the project submitted four times in the past and was declined. Funding is 90% of eligible project costs. Application for the 2023/2024 Connecting Link Program was submitted in Oct 2022. Reserves to be used for town portion if successful. Engineering to be completed in 2023 and construction in 2024. Funding decision early 2023.	\$1,812,211	\$152,550	\$137,295	\$15,255
ROADS	Junction Road surface treatment	Actual	Item from 2022 budget. Two lifts of surface treatment was applied on the road with a third lift to be added in 2023. Pricing confirmed for the 3rd lift through a contract change order completed in 2021 with contractor. A loan through Infrastructure Ontario (IO) for \$717,500 was obtained to cover the costs for 2022 with Ontario Community Infrastructure Funds (OCIF) - Formula-Based funds to be utilized to cover the 2023 cost of the 3rd lift (direction received by Council during 2022 Final Budget). The debt charges for the project are included in the base operating budget.	\$165,360	\$165,360	\$165,360	\$0
ROADS	Werzun St. pavement and additional catch basin	Estimated	Under the Main St. project in 2022, a catch basin was added on Werzun St. east side (change order to the project) to help with drainage on the street and private properties. A request from Mayor Roberts was received to add to budget for consideration to pave to the end of the street. Werzun St. is currently on gravel. If pavement is to be added, it is recommended by the engineer to install a 2nd catch basin on the street west side. Granular material would also be required for the project. Construction cost of \$80,924 + \$16,185 of contingency allowance (20%) = \$97,109 + \$14,500 engineering cost (15%) = \$111,608. The total length of pavement would be 77 meters. The total project cost for the surface treatment option would be \$97,185. Asphalt life cycle is 15 to 20 years. Surface treatment is much shorter, with re-application recommended every 5 years. Due to budget constraints and other priorities, the recommendation from admin is to move the project for review in 2024 or later. Direction received during 1st draft meeting: Due to more budget constraints, the project has been moved to 2024 budget for review and consideration.	\$111,608	\$0	\$0	\$0
ROADS	Streetlights on Golf Course Road	Under review	Item from 2022 budget. Item brought up by Councillor during final budget. Review not completed in 2022 due to manpower and is recommended to be brought back as an action item during 2023. Once more information is gathered, the item will be brought back to Council for direction. No costing at this time.	\$0	\$0	\$0	\$0

				Additional streetlights on Main St. are been reviewed due to recent concerns raised by residents due to inadequate lighting in 2 areas. The MTO will be performing an illumination study in the spring on the Kelly Road/Highway 11 intersection to determine if an additional streetlight is required. If MTO study indicates no additional light to be added, administration will bring the item back for Council direction. The cost of \$8,000 is for the 2 lights on Main St. Update: Reflectorized strips on the guardrails have been reviewed and they were installed as per specs (per 5 posts). However, admin has reviewed and will be looking at installing additional strips at minimal cost.	\$8,000	\$8,000	\$0	\$8,000
ROADS	Additional streetlights Main St. and Kelly Rd.	Under review						
				Item from 2022 budget. Project includes 1) new interior liner 2) internal ladder and safety upgrades 3) Repair recirculating line. The project was not successful in 3 funding applications. 2022 budget direction received: OCIF formula based funding in the amount of \$590,940 (100% funded) to be utilized with reserves to cover the balance. 2023 update - Project tendered in the winter of 2022 with no bids received. The project was re-tendered late Nov 2022 and closed in Dec 2022. Lowest bid was \$707,200 plus HST plus \$42,000 plus HST option to wash exterior and perform work on the SRF lettering compared to 2022 budgeted amouny of \$881,250. At the Jan 9th , 2023 Council Meeting, direction was received to award the work to Landmark (main tender items plus option) and utilize 2023 OCIF funds to cover 100% of the total project cost.	\$777,650	\$777,650	\$777,650	\$0
WATER DISTRIBUTION	Water tower rehabilitation	Estimated						
				10 year recommended capital/major maintenance letter received from OCWA. Requested \$93,000 in capital and other operating expenses and \$13,400 of regular operational cost = \$106,400. Administration Proposing full \$106,400. The regular operational cost are added to the base budget.	\$85,000	\$85,000	\$0	\$85,000
WASTEWATER TREATMENT PLANT	OCWA capital and operating plan	Estimated						
				10 year recommended capital/major maintenance letter received from OCWA. Requested \$76,000 in capital and other operating expenses and \$16,150 of regular operational cost = \$82,150. Administration Proposing full \$82,150. The regular operational cost are added to the base budget.	\$15,000	\$15,000	\$0	\$15,000
WATER TREATMENT PLANT AND DELIVERY	OCWA capital and operating plan	Estimated						
				TOTAL CAPITAL WORK AND EQUIPMENT	\$16,349,413	\$10,806,503	\$7,585,901	\$873,682

OTHER OPERATING PROJECTS							
ADMIN	Town Hall modernization project	Estimated	Project from 2022. Municipal Modernization Program Intake 3 - Implementation Stream. The project will increase efficiencies and improve levels of service. Funding application submitted in October for \$136,500 (min. cost) to \$165,000 (max. cost) at 75%. Using maximum of \$165,000 amount for budget purposes. The project consist of 1) Electronic document and records management system 2) Digitization of records 3) Vadim iCity Online Portal 4) Website redesign. Project is ongoing. The town recently received an extension to Dec 1, 2023 to complete. To date, \$17,769 has been expensed in 2022.	\$165,000	\$147,231	\$110,423	\$36,808
ADMIN	Short term rentals - Planning services	Estimated	Planning services for the preparation of a background report and By-Law in regards to short term rentals. Direction received from Council during the Regular Council Meeting of Jan 23, 2023. Tentative project completion date of April 2023.	\$11,700	\$11,700	\$0	\$11,700
ADMIN/PUBLIC WORKS	Union negotiations cost	Estimated	2023 union negotiations. Current agreement ends on May 31, 2023. For the last 2 agreements, third-party professional services was provided to assist in negotiations. Cost for the last 2 agreements was approx. \$30,000. Note - Admin Staff Mun Agreement also ends May 31, 2022. Administration has reviewed and determined that there is no need for professional services for the upcoming Collective Agreement negotiations. Direction received during 1st draft meeting: In the event that the issue was beyond and could not be negotiated internally, then professional support could be sought.	\$0	\$0	\$0	\$0
ARENA	Arena floor cleaner	Estimated	No current unit available. Unit will improve cleanliness, meet health & safety by reducing fatigue, strain.	\$6,000	\$6,000	\$0	\$6,000
CEMETERY	Cemetery service delivery review, audit, and master plan	Estimated	Project from 2022. Administration as per direction from Council in 2021, commenced the cemetery annual operational work plan and overall cemetery master plan to be led by the Director of PW with a \$25,000 allocation of funds. Due to a number of projects delays, no funds were utilized in 2021. In 2022, CAO is recommended a revised approach which includes: 1) Completing a cemetery service delivery review (MSDR), audit, operational work plan and cemetery master plan through a third party 2) completing a cemetery radar imagery 3) implementing third party MSDR recommendations and action items. Update: Upon further review, it would be recommended to split the project in 2 years due to number of projects already identified and budget constraints. Year 1 - Scan of cemetery and upgrade facilities: \$13,700; Year 2 - Audit/MSDR and vegetation review: Review costing.	\$13,700	\$13,700	\$0	\$13,700

COUNCIL	Council information technology (IT) devices	Estimated	Current devices (iPads) are at the end of their useful lives. It is recommended by the town's third party IT provider, Bercell, to replace the devices every Council term. Two options are provided 1) iPads with keyboard case = \$4,050 plus HST 2) Laptops (higher model) = \$8,400; Laptops (average model) = \$4,960. As per Bercell, iPads are recommended as Council members (except Mayor) does not require the use of the full functionality of a laptop (Example: Purpose is for agenda viewing and emails). Direction received during 1st draft meeting: The replacement of iPads not required. In the event that a unit needs to be replaced, funds from the regular operating budget will be used to cover the cost.	\$4,050	\$0	\$0	\$0
ECONOMIC DEVELOPMENT	Marketing plan 2023	Estimated	For 2023, marketing plan includes 1) Senior housing marketing strategy (\$5,000) 2) Social media - Paid search/booster ads (\$3,000) and 3) Promotional items (\$5,000) 4) Inbound investment marketing (industrial park, commercial lots, etc) (\$3,000).	\$16,000	\$16,000	\$0	\$16,000
ECONOMIC DEVELOPMENT	SRFEDC 2023 funding	As per letter received	Letter dated Nov 9, 2022 received from SRFEDC. To be discussed during budget process. In 2022, the funds requested was \$57,757.	\$68,136	\$68,136	\$0	\$68,136
ECONOMIC DEVELOPMENT	Truck Fest reserve	To discuss during budget presentation	Request received by Councillor Pelletier. Note - Aside from rental donation for the arena, parking space for campers, public works hours for set up (approx. 300 hours), \$30,000 repayable advance (in and out), etc, the town has never contributed financially for the event. Direction received during 1st draft meeting: A Truck Fest reserve will not be budgeted. Instead, the current reserves allocations will be brought to an upcoming meeting where Council may consider re-allocating current reserves for a specific project to a Truck Fest reserve.	\$100,000	\$0	\$0	\$0
ECONOMIC DEVELOPMENT	Kap Chamber Northern Corridor Business Guide	Estimated	Request from Mayor Roberts to inquire of the cost and bring to Council for direction. The cost for the town to add a section in the Northern Corridor Business Guide is \$2,500. Information to be presented during the meeting. Administration will be looking for direction at the meeting. Update: During the 2nd draft meeting, Council provided direction not to proceed.	\$2,500	\$0	\$0	\$0
ECONOMIC DEVELOPMENT	New signs - Community Centre, industrial park, pool	Estimated	1) New sign at the Community Centre to have new town branding (includes lighting) 2) New Near North Industrial Centre sign at entrance 3) Re-print of pool sign due to french accent error.	\$6,000	\$6,000	\$0	\$6,000

ECONOMIC DEVELOPMENT	Tourism - Regional participation and brochure	Estimated	1. Kapuskasing Chamber of Commerce: Shop Local Christmas Campaign \$500 2. Tourism brochure \$1000 3. other \$3000 to use for other regional initiatives that may require municipal contribution throughout the year.	\$4,500	\$4,500	\$0	\$4,500
ECONOMIC DEVELOPMENT	Tourism - Northeastern Ontario Tourism: World's Best Snowmobile Destination	Estimated	Annual budget item. Regional campaign organized through Northeastern Tourism that promotes snowmobiling tourism in our region from North Bay to Hearst. For the 2022/2023 season the amount is \$3,500. In addition, to organization would like to receive the funds for the following season before Dec 31, 2023. The estimation for the 2023/2024 season is \$5,000.	\$8,500	\$8,500	\$0	\$8,500
ECONOMIC DEVELOPMENT	Community Profile Update	Estimated	The current Community Profile for the Town of Smooth Rock Falls is based on 2016 StatsCan. It would be recommended to update the document to reflect StatsCan 2021. What's a Community Profile? Community profiles are a useful way of developing an understanding of the people in a geographical area or a specific community of interest. This understanding can assist in the development of a community engagement plan and influence who the key stakeholder groups are and how a project develops. Profiles can illustrate the makeup of a community and could include information about the diversity within the community, their history, social and economic characteristics, how active people are (i.e. the groups and networks used) and what social and infrastructure services are provided. A community profile can also provide information on the level of interest community members may have in being actively involved in a project and their preferred method of engagement. EDO to review funding opportunities. Update: During the 2nd draft meeting, Council passed a resolution to proceed with the application.	\$2,544	\$2,544	\$0	\$2,544
ECONOMIC DEVELOPMENT	Waterfront Master Plan Project - MOE Phase 1 Environmental Study	Estimated	Blue Heron, the third party consulting firm that was hired for the Waterfront Masterplan Project have submitted their Phase 1 Environmental Study to the Ministry of Environment (MOE). They recently received a response from the MOE where a new requirement that needs to be included in the Phase 1 study for a 'Spatial General Habitat Description and observation data to assess the impacts of caribou and their habitat'. This study will be required to have our Phase 1 environmental approved by the MOE. The study would cost an approx \$6,000.	\$6,281	\$6,281	\$0	\$6,281

ECONOMIC DEVELOPMENT	Community Pride sign - JP Parise	Invoiced	JP Parise Sign was approved by Council in 2022 with a direction of a budget \$10,000 with 15% contingency. The sign was originally installed August 27th, 2022 but required some improvements due to the sign design and installation malfunction (broken skate, panels not lining up etc). A second attempt was completed in November and there were more significant scratches and the committee was not satisfied. Phippen Signs and the committee reviewed options and decided on a sign size adjustment and the final version was completed and installed in January of 2023. The project was missed on the 1st and 2nd drafts presentation to Council.	\$8,630	\$8,630	\$0	\$8,630
FIRE HALL	Fire Hall LED lights upgrade	Quoted	Fleet area of the fire hall requiring upgrades to lighting which will improve efficiency for monthly fleet checklist and training. The project will also reduce energy cost. The project was initially part of the 2024 budget for review, however, considering the cost of \$1,508 to replace the 4 ballasts and bulbs on 4 fixtures which are currently not operational, it would be more beneficial to replace all lights fixtures in the main area of the hall to LED. Update: During the 2nd draft meeting, Council provided direction to proceed with the project. Admin will review energy savings grant or donations to offset some of the cost.	\$5,902	\$5,902	\$0	\$5,902
LANDFILL	Waste Management Plan - Landfill expansion (100,000 cubic meters)	Estimated	Project from 2016 - As presented in the waste management plan. Expansion will provide an additional 37 to 40 years of landfill space (with recycling program in place). 2023 estimated costs is for the following: 1) Professional costs to complete ESR (environmental screen report) and ECA (environmental certificate of approval) 2) additional contingency requirements for possible final approval by Ministry (example: Additional water modelling, water sampling, and reporting). Update 2022 - Two new wells were installed spring 2022 but were not in compliance with the suggested sites for groundwater countour modeling and actions were taken to install new monitoring wells in fall 2022 in sites as directed by the MECP. It is estimated that the project will be completed Q2 of 2023. Note - GHD will be invited to provide project update to Council in Q1 2023. In addition, a capacity review was completed in 2022 which indicated that site is currently over capacity and the Ministry was advised - No issues identified by the Ministry.	\$100,000	\$100,000	\$100,000	\$0

PARKS	Town Beautification Committee projects	Estimated	Beautification Committee 2023 projects are the following: 1) Christmas lights \$5,000 2) Christmas ornament donation \$400 3) Planters \$4,000 4) Flowers \$500 5) Welcome sign \$3,300 for maintenance, timecapsule, geo catching 6) Locomotive \$7,000 (putt-putt) 7) Boulders at the locomotive site (donated) and geo catching 8) JP Parise sign work \$1,100. Full details to be presented at the meeting. An NOHFC change request to the funding was approved to have the \$7k unused remaining amount for the locomotive project to be used for the putt-putt.	\$21,300	\$21,300	\$4,950	\$16,350
PARKS	Surveillance camera at Liz McCafferty Park	Estimated	Due to recent minor vandalism it is being recommended to install additional surveillance cameras to capture all viewpoints at Liz McCafferty Park as an effective means to discourage and deter defacement or damage to the park structures.	\$3,550	\$3,550	\$0	\$3,550
PARKS	Portable toilets for parks (Baseball field area, Kelly Park, Liz McCafferty Park)	Estimated	Budget item brought by Mayor Roberts. Update: During the 2nd draft meeting, Council provided direction to proceed with adding the rental of 3 units to the budget. One unit at Liz McCafferty Park for 1 month until the pool communal washroom is complete, one unit at the baseball field for 4 months and one unit at the Kelly Park for 4 month. Cost is \$7,251 for spring/summer 2023.	\$7,251	\$7,251	\$0	\$7,251
PUBLIC WORKS	Hot water pressurer washer	Estimated	Current unit is not functional and parts cannot be found as company no longer exist. A commercial pressurer washer with hot water is required to clean public works fleet at the garage. Direction received during 1st draft meeting: Due to current sale program of a unit, Council provided direction to admin to review further and proceed on purchasing the unit if it meets the needs of public works.	\$7,000	\$7,000	\$0	\$7,000

ROADS	Crosswalks (Electronic speed radar signs)	Quoted	<p>Item from 2022 budget. Carmanah Solar Crosswalk systems to be placed at the schools. These signs are solar powered with audible push buttons and LED flashing lights to assist pedestrians at the crosswalk locations. Crosswalks have been purchased and received in 2022 and will be installed in 2023.</p> <p>Recommending the purchase of electronic speed radar signs at both schools: due to removal of stop signs on Ross Road (crosswalk installation in front of EGV) radar speed sign is suggested to reduce traffic speeds. This sign would be portable and would be able to be used at alternate locations (ex: Hwy 634 junction at Cloutierville Rd) in the future. Direction received during 1st draft meeting: One unit only to be purchased in 2023. Review the outcome of the sign during the year and add a second sign to the 2024 budget depending on outcome. Update: Admin has reviewed and the budgeted unit has the data management software. The data software will capture and track speed in both direction. No changes to budget amount.</p>	\$6,000	\$6,000	\$0	\$6,000	
PUBLIC WORKS	Energy Conservation and Demand Management Plan (CDM Plan), O. Reg. 507/18	Quoted	As per the Electricity Act (1998), O. Reg. 507/18, all public agencies including municipalities and municipal service boards must prepare a 5-year update to their Energy Conservation Demand Management Plan (CDM Plan) and make it a public document. The next 5-year update is to be submitted by September 30, 2023. OCWA is proposing to complete the work at a cost of \$4,450 plus HST (previously plan completed by OCWA). OCWA will ensure that the plan update is in full compliance with the regulation.	\$4,528	\$4,528	\$0	\$4,528	
TOWN HALL	Town Hall exterior painting	Estimated	Painting of exterior of the town hall stucco once the additional renovations for accessibility is completed. Direction received during 1st draft meeting: Due to more budget constraints, the project has been moved to 2024 budget for review and consideration.	\$25,000	\$0	\$0	\$0	
TOWN HALL	Town Hall upstairs washroom upgrades	Estimated	New plumbing, including replacement toilet, sink and fixtures; lighting required	\$2,500	\$2,500	\$0	\$2,500	
WASTEWATER TREATMENT PLANT	OCWA capital and operating plan	Estimated	10 year recommended capital/major maintenance letter received from OCWA. Requested \$93,000 in capital and other operating expenses and \$13,400 of regular operational cost = \$106,400. Administration Proposing full \$106,400. The regular operational cost are added to the base budget.	\$8,000	\$8,000	\$0	\$8,000	

				10 year recommended capital/major maintenance letter received from OCWA. Requested \$76,000 in capital and other operating expenses and \$16,150 of regular operational cost = \$92,150. Administration Proposing full \$92,150. The regular operational cost are added to the base budget.	\$51,000	\$51,000	\$0	\$51,000
WATER TREATMENT PLANT AND DELIVERY	OCWA capital and operating plan	Estimated						
				Swabbing of 6th Street due to highly turbuculated watermain (cast iron pipe). Project completed week of Jan 23rd. Direction received at the Jan 9, 2023 Regular Council Meeting to complete swabbing. Swabbing of the watermain was also completed in 2019. Public works/OCWA to monitor and continue with the flushing program. Administration to review future funding for the capital work based on the following 2 options: 1) Re-lining \$500,000 2) Replacement of watermain \$1,380,000. Update: 2nd draft budgeted amount was \$16,000 which included OCWA swabbing conveyance team at a cost of \$11,000 and subsequent plumbing repairs to houses estimated at \$5,000. Additional OCWA labour charges was not added as part of the budget. The total revised budget cost is \$24,000. To offset the increase added to the budget from the 2nd draft, the OCWA capital and operating plan has been reduced by \$10,000.	\$24,000	\$24,000	\$0	\$24,000
WATER DISTRIBUTION	6th Street swabbing	Estimated						
				TOTAL ADDITIONAL OPERATING EXPENSES	\$689,573	\$540,254	\$215,373	\$324,881
				SUMMARY BREAKDOWN				
				TOTAL CAPITAL WORK AND EQUIPMENT	\$16,349,413	\$10,806,503	\$7,585,901	\$873,682
				TOTAL ADDITIONAL OPERATING EXPENSES	\$689,573	\$540,254	\$215,373	\$324,881
				GRAND TOTAL	\$17,038,986	\$11,346,757	\$7,801,274	\$1,198,562

GAS TAX		Items to remove from total estimated Town cost	\$1,198,562
2022 Opening Balance	\$130,270	USE OF GAS TAX FUNDING	
2022 funds received	\$85,325	Waste Management Plan - Landfill expansion (100,000 cubic meters)	\$100,000
2022 Use of Funds	-\$105,000	SRF Public Pool - Covid reconfiguration and other - Project A	\$93,353
2022 Ending Balance	\$110,595		
2023 Use of Funds (see details from section on the right)	-\$193,353		
2023 funds to be received	\$88,030		
2023 Ending Balance	\$5,272		
		Total use of Gas Tax	\$193,353

OCIF - FORMULA BASED		USE OF OCIF FUNDING	
2022 Opening Balance	\$266,677	Junction Road surface treatment	\$165,360
2022 funds received	\$326,968	Water tower rehabilitation	\$777,650
2022 Use of Funds	\$0		
2022 Ending Balance	\$593,646		
2023 Use of Funds (see details from section on the right)	-\$943,010		
2023 funds to be received	\$373,241		
2023 Ending Balance	\$23,877		
		Total use of OCIF	\$943,010

RESERVES		USE OF RESERVES	
Available reserves for 2022: Opening Balance	\$3,318,766	2023 reserves requirement	\$1,304,892
2022 year-end reserve transfer-out (estimated)	-\$500,000		
2022 year-end reserve transfer-in (estimated)	\$0		
Estimated available reserves for 2022: Ending Balance	\$2,818,766		
2023 use of reserves as per budget (see details from section on the right)	-\$1,304,892		
Available reserves for 2023: Ending Balance	\$1,513,874		
		Total use of reserves	\$1,304,892

Overall Summary		
Scenario at 0.00% increase	Total 2023 estimated town cost for capital and other operating expenses not in base budget - FROM ABOVE	\$1,198,562
	Municipal levy available to fund capital and other operating items - FROM BASE BUDGET	-\$106,330
	Other reserves required to balance budget	\$1,304,892
	Estimated amount remaining for transfer in reserves	\$0