



Application
Backyard Chicken License

Date Received: _____

Permit Number: _____

Initial Application: _____

Renewal Application: _____

Change to License: _____

PROPERTY INFORMATION

Property Address:	
Zoning Designation:	

APPLICANT INFORMATION

The applicant resides on the property where the backyard chickens are kept: **YES** _____ **NO** _____

Applicant is: **Owner** _____ **Occupant** _____

Applicant's Name:	
Mailing Address:	
Telephone Number:	
Cell Phone Number:	
Email Address:	

PROPERTY OWNER INFORMATION (Leave blank if the applicant and owner are the same)

Property Owner's Name:	
Mailing Address:	
Telephone Number:	
Cell Phone Number:	
Email Address:	



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REQUIRED DOCUMENTATION AND INFORMATION

Site Sketch/Plan

A site sketch/plan is required for new applications or for a renewal with changes to the coop/manure area. The sketch or plan shall illustrate the location and size of the coop, outdoor run and manure storage area on the property, complying with the Town's Zoning By-law for an accessory use building of the specific zone. A maximum of (1) backyard chicken coop and one (1) outdoor run shall be permitted per property.

Site sketch/plan attached to application: **YES** _____

Property Owner Permission

Tenants/occupants must obtain written permission from the property owner to keep backyard chickens on the owner's property.

Letter of permission attached: **YES** _____ **NO, Applicant is the owner** _____

License Fee

Please be advised that a license will not be issued until the fee is paid in full.

- **Initial Application: \$25.00**
- **Renewal Application: \$15.00**
- **Change to License: \$10.00**

Applicable license fee provided: **YES** _____



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APPLICANT DECLARATION

I, _____ certify that:
(print name)

1. The information contained in this application and other attached documentation is true to the best of my knowledge.
2. I have reviewed the following documents:
 - “Rodent Control in Livestock and Poultry Facilities” distributed by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA);
 - “Reducing Health Risks Associated with Backyard Chickens” distributed by the Public Health Ontario;
 - “Bird’s Health Basics” poster distributed by the Government of Canada Canadian Food Inspection Agency;
 - “Keeping your Birds Safe” poster distributed by the Government of Canada Canadian Food Inspection Agency;
 - “Basic Principles of Biosecurity” distributed by the Government of Canada Canadian Food Inspection Agency.
3. I understand and agree to comply with all the regulations contained in the Backyard Chickens By-law 2024-____, including but not limited to:
 - A maximum of four (4) backyard chickens shall be allowed on each permitted property;
 - All backyard chickens shall be at least four (4) months old;
 - The keeping of roosters is strictly prohibited;
 - Chickens must be kept in a locked chicken enclosure from 9:00 pm to 6:00 am;
 - Free roaming of chickens on the property is prohibited;
 - All deceased backyard chickens shall be disposed of promptly in a sanitary manner;
 - The slaughtering of backyard chickens on the property is prohibited;
 - The selling of eggs, manure, meat, or other products derived from backyard chickens is prohibited.
 - A maximum of one (1) backyard chicken coop and one (1) outdoor run shall be permitted per property. A backyard chicken coop shall have:
 - ✓ A maximum ground floor area of 9.0 m²
 - ✓ At least 0.37 m² of floor area for each chicken



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- ✓ A maximum height of 4.5 m
 - Chicken coops shall only be permitted in the rear yard.
 - The backyard chicken coop and manure storage area, exclusive of the outdoor enclosure, shall not cumulatively exceed an area of 10 m².
 - All backyard chicken coops shall be a fully enclosed weatherproof structure or enclosure with ventilation and a heat source, built to prevent any rodent(s) from harboring underneath or within the walls and to prevent entrance by any other animal. The interior shall include:
 - ✓ At least one nest box for egg laying
 - ✓ At least one perch giving 0.3 m of space per chicken
 - ✓ At least one food and water container
 - The backyard chicken coop shall have a heat source that is a Canadian Standards Association (CSA) rated products and meets the Electrical Safety Authority (ESA) standards upon installation. It is the owner's responsibility to follow the manufacturer's instructions for the heat source to ensure proper use.
 - All backyard chicken coops must be always kept in a clean and sanitary condition, free of vermin, obnoxious smells and substances and in good repair.
 - All backyard chicken coops, and outdoor runs shall be secured against the entry of predators.
 - Backyard chickens must be always provided with food and clean water, shelter, light, and ventilation to assist in keeping the chickens in good health. Food and water shall be kept in solid, rodent-proof and weatherproof containers. Uneaten feed shall be removed in a timely manner.
 - All stored manure shall be covered by a fully enclosed container. No more than three (3) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed from the chicken coop and outdoor run.
 - All backyard chickens must be kept securely in a coop or outdoor run at all times. Backyard chickens are not permitted to run at large.
4. I understand that unless revoked sooner, any license issued is for the calendar year, expiring on December 31st of the year it was issued. Licenses are required to be renewed annually.
5. I further understand that:
- The renewal application and applicable license fee shall be submitted by January 31st the year following the year in which the previous license was issued in. Failure to do so may result in the Town issuing a fine for failure to obtain a license.



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- The approval of a renewal is not guaranteed. The application to renew a license must demonstrate the license holder will continue to meet the regulations and standards required for license approval.

Applicant's Signature: _____ Date: _____

Personal information is being collected on this form pursuant to Section 8 and 11 of the Municipal Act 2001 and will be used to determine your eligibility for a Backyard Chickens License. Questions regarding the collection of this information and how it is used may be directed to the Municipal Clerk, Town of Smooth Rock Falls, 142 First Avenue, P.O. Box 249, Smooth Rock Falls, ON P0L 2B0, Tel: (705) 338-2717 ext. 7, Email: Nathalie.vachon@townsrf.ca.

FOR OFFICE USE ONLY

Department	Approval		
Building	YES _____	NO _____	N/A _____
Planning	YES _____	NO _____	N/A _____
By-law Enforcement	YES _____	NO _____	N/A _____
Municipal Clerk	YES _____	NO _____	N/A _____